



REGULATION FOR THE EXECUTIVE DIRECTOR

STICHTING DANCE4LIFE

This regulation is based on the articles of foundation of Stichting Dance4Life, established in Amsterdam.

This regulation has been approved by the Supervisory Board on 7 February 2017 and subsequently confirmed by the executive director on 7 February 2017.

Changes to this regulation can only take place after approval by the Supervisory Board.

Article 1 The executive task

1. As stipulated in the articles of association of Dance4Life, the Executive director governs the foundation under the supervision of the Supervisory Board.
2. The Executive director primarily serves the interest of Dance4Life with regard to the social functions of Dance4Life and for policy making balances concerns for the interests of all who are involved in Dance4Life.
3. The Executive director is aware of his responsibility, social position, and exemplary role and will not take, or fail to take any action in his position which hurts the reputation of Dance4Life. The Executive director encourages collaborators of Dance4Life to behave according to this standard as well.

Article 2 Accountability and responsibility

1. The Supervisory Board determines, after advice of the Executive director, the number of directors on the board. Only natural persons can be appointed as members of the board of directors.
2. The Executive director has final responsibility for the over-all policy of Dance4Life. Part of the tasks and powers of the Executive director are all matters which do not fall under the tasks and powers of the Supervisory Board, as established by the articles of association, and which serve to realise the objective of Dance4Life.
3. The Executive director is directly accountable towards the Supervisory Board. This accountability regards the entire organisation.



4. Accountability by the Executive director is realised through the regular consultations between the Supervisory Board and Executive director.
5. The Board of directors/administrator, along with the chairman of the Supervisory Board, is specifically responsible for proper communications between the Executive director and the Supervisory Board, for preparing the meetings and the activities of the Supervisory Board.
6. The Executive director will add and update legal actions, such as the entering into obligations and the purchase or sale of registered goods which, outside the budget established by the Supervisory Board, exceed the amount of € 50,000, to the budget in an identifiable manner.

Article 3 Decision-making

1. The Executive director decides autonomously. These decisions are recorded in writing.
2. The Executive director observes the underlying director's regulation approved by the Supervisory Board. The director's regulation is established by the Executive director after approval by the Supervisory Board.
3. The Executive director periodically consults with the management of Dance4Life. They jointly compose the Management Team. Decision-making regarding policy and matters which supersede organisational aspects in principle takes place after discussion in the management team. Procedures for meetings of the Management Team are established by mutual agreement between the participants.

Article 4 Acting administrator

1. During holidays and other periods of absence of a duration of six weeks or shorter, the position of Executive director is filled in by one or more acting administrators. This/these acting administrator(s) handle(s) pending matters, in conformity with the articles of association and the director's regulation.
2. During periods of absence of the Executive director lasting for more than six weeks, otherwise than on account of holidays, the Supervisory Board provides for additional substitution of the Executive director, in case they hold the grounds to do so pertain.
3. In case of questions or doubt regarding the tasks to be fulfilled, about responsibilities, powers, and/or in case of new unexpected (new) tasks, the chairperson of the Supervisory Board decides after consulting with the acting administrator(s).

Article 5 Transparency and conflict of interests



1. The Executive director observes transparency regarding any possible secondary functions to the extent they are of importance and possibly of impact on the performance of the Executive director. These possible secondary functions are specified in the annual report of Dance4Life.
2. The Executive director makes sure that no conflict arises between private interests and the interests of Dance4Life.
3. The Executive director does not obtain personal advantage from transactions or other actions he conducts on behalf of Dance4Life. Nor does he provide or offer inappropriate advantages to persons with whom he conducts transactions on behalf of Dance4Life.

Article 6 Relationship Board of Directors/administrator – Supervisory Board

1. In the context of information provision, the Executive director and the Supervisory Board make arrangements for the quantity, quality, and frequency of the information.
2. The Executive director informs by way of periodic written and verbal reports at the meetings of the Supervisory Board.
3. The intended decisions of the Executive director which, in conformity with the articles of association of Dance4Life, are subject to the approval of the Supervisory Board are placed on the agenda of the Supervisory Board.
4. The Executive director reports all facts and events which the Supervisory Board must be aware of to be able to adequately exercise its supervisory function.
5. The Executive director informs the Supervisory Board regarding conflicts within Dance4Life, between Executive director and managers and between Dance4Life and third parties, which may have serious consequences for the functioning of Dance4Life.
6. The Executive director informs the Supervisory Board regarding the appointment, suspension and/or dismissal of managers.
7. The chairperson of the Supervisory Board periodically consults with the Executive director. The chairman of the Supervisory Board, along with a member of the Supervisory Board, annually conducts a performance interview with the Executive director, of which a report will be prepared. The report is confidential in nature and is signed by the participants in the interview.

Article 8 Other provisions

1. Job profiles are available for both the Supervisory Board and the Executive director, which are concretisations of the present regulation.



2. In all cases which this regulation does not provide for, with regard to the powers of the Executive director, the Executive director consults with the Supervisory Board.
3. This regulation can be modified by decision of the Executive director. The Supervisory Board must approve of this intended decision.